

Leicestershire County Council and Nottingham City Council
28-Day Notice of key decisions and items to be discussed in private

East Midlands Shared Services Joint Committee – 16 March 2020
Notice published – 14 February 2020

This notice contains details of key decisions to be taken and items to be discussed in private by the East Midlands Shared Services Joint Committee on **Monday 16 March 2020**.

The decision dates shown on this notice are the earliest anticipated and decisions may be taken later if circumstances change.

Any additional reports to be taken to the above meeting, or any changes made to the reports identified on this notice, will be published on separate notices.

If you feel that any decisions or reports that are to be discussed in private should be taken in public, please contact the Director of Legal and Governance (Loxley House, Station Street, Nottingham, NG2 3NG, constitutional.services@nottinghamcity.gov.uk) with your reasons no later than **Wednesday 4 March 2020**, to give time for a response to be made at least five clear working days before the day of the meeting. Items to be discussed in private are those that will involve the disclosure of confidential or exempt information under the stated paragraph of Schedule 12A of the Local Government Act 1972, and when the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

If any other documents relevant to the items included in the notice are to be submitted to the Committee, they will be made available on the Council's website or on request from constitutional.services@nottinghamcity.gov.uk, provided they are not due to be discussed in private. Copies of the documents to be submitted to the Committee can be obtained from Loxley House, Station Street, Nottingham (unless stated otherwise).

Governance Officer: Adrian Mann, adrian.mann@nottinghamcity.gov.uk

	Item to be considered	Date of decision	Open to the public or likely to be considered in private?	Who can provide further information?
1.	Performance Report – Quarter 2 and 3 2019/20	16 March 2020	Fully exempt under paragraph 3: information relating to the financial or business affairs of any particular person (including the authority holding that information). It is not in the public interest to disclose this information because of the sensitive nature of the business affairs referred to in the report that, if published, could prejudice the ability of EMSS to operate competitively in the shared services market. For the avoidance of doubt, this exemption applies such that the report is exempt from publication by both Nottingham City Council and Leicestershire County Council.	Lucy Littlefair Head of East Midlands Shared Services 0116 3056333 lucy.littlefair@emss.org.uk

	Item to be considered	Date of decision	Open to the public or likely to be considered in private?	Who can provide further information?
2.	Key Decision: 2019/20 Budget Monitoring, Three-Year Budget Approval and Medium Term Financial Plan 2020/2021 to 2022/2023	16 March 2020	Fully exempt under paragraph 3: information relating to the financial or business affairs of any particular person (including the authority holding that information). It is not in the public interest to disclose this information because of the sensitive nature of the business affairs referred to in the report that, if published, could prejudice the ability of EMSS to operate competitively in the shared services market. For the avoidance of doubt, this exemption applies such that the report is exempt from publication by both Nottingham City Council and Leicestershire County Council.	Lucy Littlefair Head of East Midlands Shared Services 0116 3056333 lucy.littlefair@emss.org.uk

	Item to be considered	Date of decision	Open to the public or likely to be considered in private?	Who can provide further information?
3.	Strategic Priorities Update 2020/21	16 March 2020	Fully exempt under paragraph 3: information relating to the financial or business affairs of any particular person (including the authority holding that information). It is not in the public interest to disclose this information because of the sensitive nature of the business affairs referred to in the report that, if published, could prejudice the ability of EMSS to operate competitively in the shared services market. For the avoidance of doubt, this exemption applies such that the report is exempt from publication by both Nottingham City Council and Leicestershire County Council.	Lucy Littlefair Head of East Midlands Shared Services 0116 3056333 lucy.littlefair@emss.org.uk

	Item to be considered	Date of decision	Open to the public or likely to be considered in private?	Who can provide further information?
4.	Business Continuity Plan	16 March 2020	Part exempt under paragraph 1 and 7: information relating to any individual and information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime. It is not in the public interest to disclose this information because the appendix to the report contains the personal contact details of individuals for use in an emergency and confidential information relating to the security arrangements in place for EMSS premises and data storage. For the avoidance of doubt, this exemption applies such that the report is exempt from publication by both Nottingham City Council and Leicestershire County Council.	Lucy Littlefair Head of East Midlands Shared Services 0116 3056333 lucy.littlefair@emss.org.uk

East Midlands Shared Services Joint Committee Members

Councillor Sam Webster (Chair – Nottingham City Council)

Councillor Byron Rhodes (Vice Chair – Leicestershire County Council)

Councillor Eunice Campbell-Clark (Nottingham City Council)

Councillor Richard Shepherd (Leicestershire County Council)